



Ernest Manning High School Parents Advisory Committee Annual General Meeting

September 18, 2024 - In-person and Virtual Meeting Minutes

Attendance: Mike Wilson (Principal), Sabrina T. (Co-Chair), Brandi D. (Secretary), George K. (Treasurer), Wenke T., Eileen L., Natalia K., Kyongo J., Weiwei Z., Shannon T., Nian Z., Sarine M., Fang fang X., Jun fang W., Ateeque P., Sandra S-K., Steven Z.

Online: Rahim D., Raichshanda, Kim B., Carla M., Cathy A., Rema, Sofia, Kim S-Y, Kelly H., Janice H

1. Call to Order and Welcome - Sabrina 6:44pm

2. Review and motion Approval of the Agenda - Sabrina 1st: George 2nd: Sabrina Carried

3. Reports

a. Annual Chair Report - Sabrina

- We had 6 meetings.
- We had our casino last year; we are allowed to run Casino every 2 year.;
- We funded: New Blood drama production, wrestling mats and singlets, cross-country skis, and the robotics program
- Brandi spear-headed updating new by-laws, with Sandra's help

b. Treasurer Report - George K.

Account #		221178500			
Ernest Manning High School Parents Advisory Committee					
AGLC Fiscal Year March 1, 2023 - February 29, 2024					
Society Fiscal Year April 1, 2023 - March 31, 2024					
Treasurer's Report for Sep 18, 2024					
CASINO ACCOUNT					
DATE	DESCRIPTION	CREDIT	DEBIT	BALANCE	NOTES
1-Sep-23				\$ 43,175.06	Opening Balance
Sept 1 to Dec 31 23	Interest Payment	\$ 5.54		\$ 43,180.60	
12-Dec-23	Paper cheque re-fill		74.78	\$ 43,105.82	
	AGLC Reimbursement for Casino				
13-Dec-23	Advisors	\$ 2,350.95		\$ 45,456.77	
Dec 18-21, 23	Cheque pmnts to Casino Advisors		2,350.95	\$ 43,105.82	
18-Dec-23	School council share of insurance		630.09	\$ 42,475.73	
Jan & Feb 24	Interest Payment	\$ 4.66		\$ 42,480.39	
	AGLC Casino Proceeds	\$ 80,843.73		\$ 123,324.12	
Mar & Apr 24	Interest Payment	\$ 9.47		\$ 123,333.59	
	EMMPA Transfer	\$ 405.24	405.24	\$ 123,333.59	
May to Aug 2024	Interest Payments	\$ 19.58		\$ 123,353.17	
	EMHS Football Raffle	\$ 9,650.52		\$ 133,003.69	
12-Jul-24	Rafflebox Payment		735.00	\$ 132,268.69	
	Reimbursement George K - EMHS				
12-Jul-24	Football Raffle Prizes		2,505.00	\$ 129,763.69	
31-Aug-24	Ending Balance			\$ 129,763.69	TRUE
Total Credits/Debits		\$ 93,289.69	\$ 6,701.06		
Funding Requests for 2023/24 School Year					

* to be brought to EMHSPAC meeting for review and approval or currently being reviewed by EMHSPAC

Sept 1, 23 to Aug 31, 24 activity:

Submitted the Dec 2023 AGLC Casino Application; received approval

Updated List of executives to AGLC

Completed Dec 2023 Casino funding raising event

Received \$80,844 from Dec 2023 Casino

Issued 50/50 Raffle for EMHS Music Group, draw date was Wed April 10, 24. Gross Proceeds were \$1,040 and net (after 50/50 payout and fees) was \$405

Society Annual Return submitted May 20

Issued prize raffle to EMHS football team, team successfully had gross sales of \$10,000 resulting in net proceeds of approx. \$6,410 (net of fees and cost of prizes)

In addition, there is approx. \$332 funds remaining (held in trust by CBE) from the 2019 cheque writing campaign

f. Principal's Update - Mike

-no funding requests have been put forth yet, but they will be coming

-cross country skis:we did not end up purchasing them, as the used market didn't have good choices; we used the money for other outdoor activities - 200 snowshoes were bought instead

Comment: George (Treasurer) - specific things can be bought with Casino funds

4. Election of the 2024-2025 Executive

Can be the same people as SC executive

Chair - Sabrina acclaimed

Vice-Chair - Sandra and Brandi acclaimed

Treasurer - incoming and outgoing funds; bank accounts; reporting; license application and reporting; Patel acclaimed

Secretary - Shannon acclaimed

5. Motion to: Repeal and replace the bylaws for the EMHS Parents Advisory Committee. 1st: George 2nd: Sandra

Discussion: Brandi gave background - The current bylaws were out-dated and very abbreviated. In order to be in compliance with the AGLC, we needed to update the bylaws. Not complying had the potential to have our Casino license suspended or revoked. Brandi used the CBE template for writing bylaws, the *Alberta Society Act*, and the current bylaws to re-write the new bylaws, in consultation with the rest of the executive members. Sandra then proof-read, edited, and formatted the bylaws for the final draft.

Comment; Thank-you to Brandi for all the work she did.

All in favour 15 Passed

6. Other Business: What format should we use for our meetings this year? in person or virtual ?
Follow same format as last year.

7. Adjournment 7:07pm; next Meeting Oct. 16, 2024