



Ernest Manning High School

Parents Advisory Committee Meeting

May 21, 2025, following School Council meeting - MINUTES

Attendance: Brandi Dyck (Co-Vice Chair), Sandra Kane (Co-Vice Chair), Mike Wilson (Principal), George Katsimihis (Treasurer) Shannon Thomas (Secretary), Eileen, Israr, Ateaque

Online: Durant

1. Welcome/Call to order - Sandra (Co-Vice Chair) @ 6:46 pm

2. Review & Approval of the Agenda (motion) 1st: Israr 2nd: George Carried.

3. Approval of the Minutes (motion): 1st: George 2nd: Brandi Carried.

4. Chair Council Report: Sabrina

- October 24 & 25 Casino planning has started. This is our biggest fundraising, approx. providing \$60K to the council. We are in the process of completing the application. Booked the casino advisor. Parents have already volunteered for the roles. The sign up will go up at the beginning of next year. Need about 40 volunteers for the two days.

- Funding approval for

- a) Outdoor Ed equipment of \$2500

- b) Crochet Club - \$300 for supplies

5. Treasurer Report:

Bank Account # 00221178500 at ATB Westhills Branch

Account #		221178500			
Ernest Manning High School Parents Advisory Committee					
AGLC Fiscal Year March 1, 2024 - February 28, 2025					
Society Fiscal Year April 1, 2024 - March 31, 2025					
Treasurer's Report for May 16, 2025					
CASINO ACCOUNT					
DATE	DESCRIPTION	CREDIT	DEBIT	BALANCE	NOTES
01-Sep-24				\$ 129,763.69	Opening Balance
Sept Interest	Interest Payment	\$ 4.92		\$ 129,768.61	
Oct Interest	Interest Payment	\$ 5.09		\$ 129,773.70	
Nov Interest	Interest Payment	\$ 4.92		\$ 129,778.62	
25-Nov-24	50% Insurance Cost/Reimbursement		561.50	\$ 129,217.12	
19-Dec-24	EMHS Cost Reimbursement		24,399.51	\$ 104,817.61	
26-Dec-24	Insurance e-transfer undeposited	\$ 561.50		\$ 105,379.11	
07-Feb-25	Insurance e-transfer deposited		561.50	\$ 104,817.61	
21-Jan-25	Re-issue EMHSPAC cheques		2.17	\$ 104,815.44	
Dec & Jan Interest	Interest Payment	\$ 8.68		\$ 104,824.12	
12-Feb-25	Football Raffle net proceeds to school		6,450.52	\$ 98,373.60	
25-Feb-25	EMHS Cost Reimbursement		27,800.00	\$ 70,573.60	
Feb, Mar, Apr Interest	Interest Payment	\$ 8.40		\$ 70,582.00	
16-May-25	Football Raffle Net Proceeds	\$ 7,150.20		\$ 77,732.20	
16-May-25	EMMPA Raffle Net Proceeds	\$ 574.89		\$ 78,307.09	
	Ending Balance			\$ 78,307.09	TRUE
Total Credits/Debits		\$ 8,318.60	\$ 59,775.20		
Adjusted Balance				\$ 78,307.09	
	Funding Requests for 2024/25 School Year				
	Item	Date approved	Budget	Spent	Use of Proceeds Category
	CNC and Press (Robotics and other)	Nov 2023	\$ 20,000	To be finalized	Equipment - Programs
		TOTAL	\$ 20,000	\$ -	
* to be brought to EMHSPAC meeting for review and approval or currently being reviewed by EMHSPAC					

Sept 1, 24 to May 16, 25 Activity:

- Upcoming items:
 - I. AGLC year end Feb 28, 25 reporting due
 - II. Society Not-For-Profit year end Mar 31, 25 reporting due
 - III. Received invoice for CNC and Press, to issue reimbursement to school for \$20,000
 - IV. School Casino set for Oct 24 and 25, 2025
- Issued EMMPA music group – completed in April, received \$574.89
 - V. Amount will be “donated” to EMMPA shortly for their use
- Issued Football raffle – completed in April, received \$7,150
- Reimbursed cheque for \$27,800 for past approved items
- Reimbursed cheque for \$24,400 for past approved items & reimbursed for football raffle
- Paid for our 50% share (\$561) of the shared insurance between EMHSPAC and EMMPA
- Monthly interest
- AB Corporate Registry for Society new exec team and financials have been submitted and AB Corporate Registry has confirmed with proof of filing

- Completed fiscal year end financial for EMHSPAC Mar 31, 24→ audited, reviewed, and approved
- AGLC new exec team has been submitted
- Obtained outstanding donation form EMMPA (prior school year), AGLC requirement

In addition to the two above accounts, there is approx. \$332 funds remaining (held in trust by CBE) from the 2019 cheque writing campaign

6. **Principal Report:** Mike Wilson

- no funding requests. Will table them all for next fall.
- New scrum machine for the athletic team has arrived and is being used.

7. Additional items

- Thank you to all council members for their contributions over the past year. Sandra made and comments asking for parents to consider participating in council and playing a role and the coming year with EMHS.

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8. **Adjournment:** 6:44 pm

Next Meeting: September 17, 2025 in person and virtual

October 16 is the AGM